

# RECORD OF PROCEEDINGS

Minutes of	Organizational Meeting
Held on	January 21, 2021

Lorain County JVS Board of Education Organizational Meeting held via teleconference on January 21, 2021.



*JVS Board Minutes  
Regular Board Meeting  
January 21, 2021*

The meeting was called to order by President Pro tem Mr. Rex Engle at 6:30 pm.

## PLEDGE OF ALLEGIANCE

The Oath of Office was administered to the newly appointed or re-appointed board members in attendance by Mr. Cory Thompson, Treasurer. Those members are Mr. Dwayne Becker, Mr. Dale Cracas, Mr. Michael Mielcarek and Ms. Anne Schaum.

## ROLL CALL:

*Mr. Steve Ali, present; Mr. Dwayne Becker, present; Ms. Annie Carstarphen present; Mr. Stephen Coleman, present; Mr. Dale Cracas present; Mr. Rex Engle, present; Mr. Art Goforth, present; Ms. Sandy Jensen, present; Ms. Deborah Melda, present; Mr. Michael Mielcarek, present; Ms. Kathy Quintiliano, present; Mr. Ayers Ratliff, present; Ms. Anne Schaum, present.*

## 21-1 Nomination and Close of Election of President and Election of President

Mr. Goforth nominated Deborah Melda for President.

Motion was made by Mr. Becker and seconded by Ms. Schaum to close the nomination for Board President and to vote on the nomination of Deborah Melda as President.

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*  
MOTION CARRIED

The Treasurer administered the Oath of Office to the new President, Ms. Deborah Melda; the President then assumed the office and conducted the remainder of the meeting.

## 21-2 Nomination and Close of Election of Vice-President and Election of Vice President

Mr. Goforth nominated Rex Engle for Vice-President.

Motion was made by Mr. Becker and Seconded by Mr. Ali to close the nominations for Vice-President and to vote on the nomination of Mr. Rex Engle as Vice President.

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*  
MOTION CARRIED

The Treasurer administered the Oath of Office to the new Vice-President Mr. Engle.

## 21-3 Establish Dates for Regular Board Meetings

Motion was made by Mr. Becker and seconded by Ms. Quintiliano to establish the following dates for the Lorain County JVS Board of Education Regular Meetings to be held at 6:30 p.m. in the IVDL (Interactive Video Distance Learning) Room at Lorain County JVS:

February 18, 2021  
March 18, 2021  
April 15, 2021  
May 20, 2021  
June 24, 2021  
July 15, 2021  
August 19, 2021  
September 16, 2021  
October 21, 2021

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*  
MOTION CARRIED

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### 21-4 Board Representatives for LCJVS Educational Foundation and Board Scholarship Appointments

Ms. Melda made the following appointments:

Lorain County JVS Educational Foundation representative: Ms. Deborah Melda  
Lorain County JVS Board Scholarship Representative: Mr. Rex Engle

### 21-5 Contractual Obligations, Advances and/or Transfers, Seek Tax Advances, Depository Agreement, Surety Bonds, Ohio Sunshine Law Training Representative, Investments, Professional Meeting Obligations, Purchasing Agent, Personnel Employment, Accept Resignations, FMLA, Maintenance/Service Agreements/Contracts, Special Projects, Disposal of Surplus Property, Petty Cash, Board Service Fund, and Legal Council

Motion was made by Mr. Becker and seconded by Mr. Ali to approve the following:

- Authorize the Treasurer to pay contractual obligations as they become due.
- Authorize the Treasurer to process and include an ORC5705.412 certificate for each contract as required by statute.
- Authorize the Treasurer to make transfers to and/or advances to/from Federal and State Grant Fund.
- Authorize the Treasurer to seek tax advances from the County Auditor when they become available.
- Authorize the Treasurer/CFO to enter into depository agreements in which the Treasurer/CFO may deposit interim funds of the district with local banks and other depositories on behalf of the board for a period of not longer than 5 years.
- Assign the Treasurer as the BOE representative for Ohio Sunshine Law Training.
- Authorize the Treasurer to invest up to a maximum of forty percent (40%) of district's interim funds to either of the following: Commercial Paper or Banker Acceptances per board policy PO6144.
- Authorize the Superintendent to approve professional meeting obligations incurred by all school employees, teaching staff and administrators for the growth and professional development of said employees within the limit of funds appropriated.
- Authorize the Superintendent to act as purchasing agent in connection with supplies, materials, and equipment required by this Board, not required to be competitively bid, within the limit of funds appropriated.
- Authorize the Superintendent to employ such personnel as is needed for emergency situations, as provided for within the limits of funds appropriated and subject to being presented for Board approval at the next regular/special meeting.
- Authorize the Superintendent to accept resignations, which have been submitted by employees subject to Board approval at the next meeting. Upon approval by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- Authorize the Superintendent/designee the authority to evaluate, approve or deny leaves of absence/returns from leaves of absences, including family and medical leave of absence on the Board's behalf.
- Authorize the Superintendent to enter into maintenance/service agreements or contracts within the limits of funds appropriated.
- Authorize the Superintendent to apply on behalf of this Board for special projects or funding and/or grants.
- Authorizing the Superintendent to dispose of surplus property by offering it to the home schools, sale to community schools, offering it to other public agencies, offering it to the public via govdeals.com, and disposing of items that are no longer being utilized due to being outdated, or is not repairable.
- Establishing the following petty cash funds:

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Petty Cash Fund	Amount	Designated Custodian
Miscellaneous	\$100.00	Assistant Treasurer
Adult Education	\$100.00	Adult Ed Director

- Establish a Board Service Fund per ORC 3315.15 Service fund set aside.
- Authorize the following legal firms as legal counsel for the Lorain County JVS:
  - Bricker & Eckler, LLP
  - Ennis Britton, Co. L.P.A.
  - McGown/Markling Attorneys at Law
  - Pepple & Waggoner, Ltd.
  - Smith Peters & Kalail Co. L.P.A.
  - Squires Patton Boggs
  - Walter/Haverfield, LLP Attorneys At Law
  - Wickens, Herzer, Panza, Cook, Batista Attorneys
  - O'Toole, McLaughlin, Dooley, & Pecora, Co LPA

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Ms. Schaum*  
*Nay: Mr. Ratliff*

MOTION CARRIED

### 21-6 Suspension and Appeals and Cooperative Purchasing Program

Motion was made by Mr. Becker and seconded by Ms. Schaum to approve the following:

- Appoint the Deputy Superintendent as the Board of Education's designee for suspension appeals.
- Approve the following resolution authorizing LCJVS to participate in the State of Ohio Cooperative Purchasing Program:

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100) as signed into law on December 4, 1995; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now, therefore,

#### BE IT ORDAINED BY THE LORAIN COUNTY JVS

Section 1. That the Superintendent hereby requests authority in the name of the Lorain County JVS to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Superintendent is hereby authorized to agree in the name of the Lorain County JVS to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Lorain County JVS participation in the contract. Further, that the Superintendent does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Co-op for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Superintendent is hereby authorized to agree in the name of the Lorain County JVS to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Superintendent does hereby agree to directly pay the vendor.

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*  
 MOTION CARRIED


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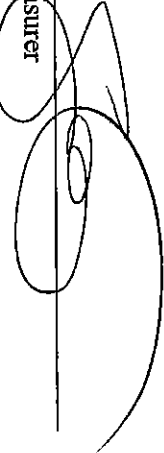
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21-7 **Adjournment**

Motion was made by Mr. Becker and seconded by Mr. Ali to adjourn the meeting at 6:44 p.m.

Aye: *Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Melcarek, Ms. Quintiliano, Mr. Raliff, Ms. Schaum*  
MOTION CARRIED

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

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Lorain County JVS Board of Education Regular Meeting held via teleconference on January 21, 2021.



*JVS Board Minutes  
Regular Board Meeting  
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The meeting was called to order by the President Deborah Melda at 6:45 p.m.

## PLEDGE OF ALLEGIANCE

### ROLL CALL:

*Mr. Steve Ali, present; Mr. Dwayne Becker, present; Ms. Annie Carstarphen present; Mr. Stephen Coleman, present; Mr. Dale Cracas present; Mr. Rex Engle, present; Mr. Art Goforth, present; Ms. Sandy Jensen, present; Ms. Deborah Melda, present; Mr. Michael Mielcarek, present; Ms. Kathy Quintiliano, present; Mr. Ayers Ratliff, present; Ms. Anne Schaum, present.*

### Hearing of the Public

No one signed up to speak.

### 21-8 Approve Agenda

Motion was made by Mr. Becker and seconded by Mr. Ali to approve the agenda

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*  
MOTION CARRIED

### Treasurer/CFO's Report/Recommendations

#### 21-9 December Regular Board Meeting Minutes

Motion was made by Ms. Schaum and seconded by Mr. Becker to approve the minutes of the December 17, 2020 Regular Board Meeting.

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Ms. Schaum*  
*Nay: Mr. Ratliff*

MOTION CARRIED

#### 21-10 Financial Statement & Investments

Motion was made by Mr. Becker and seconded by Mr. Ali to approve the following:  
Financial Statement and Investments for December 2020.

- Motion to approve the following changes in Appropriations FY2021:

Fund #	Name	Amount
024-0000	FSA	\$ 200.00
510-9121	CARES ESC - FY21	\$ 10,000.00
Total Appropriations for FY2021		\$25,295,194.48

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*  
MOTION CARRIED

### Superintendent's Report/Recommendations

#### 21-11 Superintendent's Personnel and Operational Recommendations

Motion was made by Mr. Becker and seconded by Ms. Schaum to approve the following personnel and operational recommendations:

- Hiring the following Adult Career Center Personnel, One-Year Limited Contract as per salary schedule effective for the 2020-2021 school year:
 

Teri Decress	Certified Cust/Inst/Sub/Dev	\$23.50 per hour
Teri Decress	Certified Cust/Inst/Sub/Dev	\$16.00 per hour
Anthony Tyree	Certified Cust/Inst/Sub/Dev	\$18.25 per hour
Anthony Tyree	Certified Cust/Inst/Sub/Dev	\$16.00 per hour

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- The following donation(s):
- a. Welding gear for grades contest, from OE Meyer, to be used in our Welding & Fabrication Program.
  - b. Welding gear for grades contest, from Forney Industries, to be used in our Welding & Fabrication Program.
  - c. Welding gear for grades contest, from Fronius Welders, to be used in our Welding & Fabrication Program.
  - d. A 2011 Chevrolet Traverse, from Brothers Chevrolet, to be used in our Auto Tech Program.

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*


MOTION CARRIED

### 21-12 Adjournment

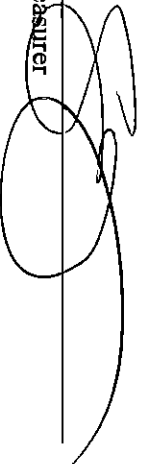
Motion was made by Mr. Becker and seconded by Mr. Ali to adjourn the meeting at 7:01 p.m.

*Aye: Mr. Ali, Mr. Becker, Ms. Carstarphen, Mr. Coleman, Mr. Cracas, Mr. Engle, Mr. Goforth, Ms. Jensen, Ms. Melda, Mr. Mielcarek, Ms. Quintiliano, Mr. Ratliff, Ms. Schaum*

MOTION CARRIED



President



Treasurer