

# Lorain County JVS Board of Education



Regular Meeting Agenda & Addendum

April 16, 2020

6:30 pm

1. Call to Order
2. Pledge of Allegiance
3. ROLL CALL:

Mr. Steve Ali – N. Ridgeville	Ms. Sandy Jensen. - Sheff/Sheff. Lake
Mr. Dwayne Becker – Firelands	Dr. Richard Marcucci - Clearview
Ms. Annie Carstarphen - Elyria	Ms. Deborah Melda – Keystone
Mr. Stephen Coleman - Columbia	Ms. Kathy Quintiliano – Midview
Mr. Dale Cracas - Avon Lake	Mr. Ayers Ratliff - Wellington
Mr. Rex Engle - Amherst	Ms. Anne Schaum – Oberlin
Mr. Art Goforth – Avon	
4. Hearing of the public
5. Recommendation to approve the agenda & addendum
6. Comments/Discussion – Board Update
7. Treasurer/CFO’s Report/Recommendations
  - a. Motion to approve the minutes of the February 20, 2020 Regular Board Meetings. (Attachment 1)
  - b. Motion to approve the Financial Statement and Investments for February 2020 and March 2020. (Attachment 2)
  - c. Motion to accept a renewal increase of 5% (Property and Liability Insurance) and commit to renewing coverage with Wright Specialty effective 7/1/2020. (a \$2,755.75 increase based on 2019-2020 premium of \$55,115)
  - d. Motion to pass a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. (Attachment 3)
  - e. Motion to re-approve the Five-Year Forecast, July 1, 2019 through June 30, 2024 with no revisions. (Attachment 4)
8. Superintendent’s Recommendations
  - a. Personal Recommendations –
    1. Motion to approve the following *Certified Substitute Instructors Part-time, As Needed Only Contract* , for the 2020-2021 school year at a rate of **\$16.62 per hour:**

Bonnie Albright	Jill Janidlo
Joseph Alfano	Michelle Hines
Eugene Barnhart	Keith Klekota
John Berglund	Scott Knapp
Joseph Budaji	Wendy Lasso

James Burgett	Jennifer McMinn
Donna Chapman	Patrick Ploenzke
William Elliott	Roshanee Reed
Paulette Farago	Lisa Robson
Marshall Farnsworth	Gloria Torres-Gonzalez
Robert Fela	Sherri Vilagi
Shelley Forbes	Joseph Vogel
Alecia Gorski	Jill Wilhelm

2. Motion to approve the following ***Adult Education Certified One-Year Limited Contract, effective July 1, 2020 – June 30, 2021, as per the Adult Career Center Certified Full Time salary schedule:***

Melody Abraham	Certified Cust/Inst/Sub/Dev	Cosmetology
James Adams	Certified Cust/Inst/Sub/Dev	Commercial Electricity
Vonya Adams-Harris	Certified Cust/Inst/Sub/Dev	STNA
Ray Anthony	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Mary Baker	Certified Cust/Inst/Sub/Dev	STNA Coordinator
Stanley Bartkiewicz	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Brian Bell	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Ty Bromund	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Bret Brown	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
William Brown	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Eduardo Burgos	Certified Cust/Inst/Sub/Dev	EMT
Sherrell Cable	Certified Cust/Inst/Sub/Dev	Test Proctor
Joseph Caracci	Certified Cust/Inst/Sub/Dev	Manufacturing
Ryan Casey	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Stephen Cook	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Beverly Cortis	Certified Cust/Inst/Sub/Dev	Keyboarding/Computers
Teresa Crawford	Certified Cust/Inst/Sub/Dev	EMT, CPR
Jesse Dean	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Tabitha DeChant	Certified Cust/Inst/Sub/Dev	Cosmetology
James Disler	Certified Cust/Inst/Sub/Dev	Apprentice
Edward Dobos	Certified Cust/Inst/Sub/Dev	Apprentice
Debra Dohner	Certified Cust/Inst/Sub/Dev	Makers Space
Lynn Ensinger	Certified Cust/Inst/Sub/Dev	STNA
Mary Fields	Certified Cust/Inst/Sub/Dev	Phlebotomy
Karen Fleming	Certified Cust/Inst/Sub/Dev	Cosmetology
Chad Gluss	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
John Green	Certified Cust/Inst/Sub/Dev	Precision Machine Technology
Nancy Heidecker	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Jennifer Helton	Certified Cust/Inst/Sub/Dev	Tutor
Lonnie Higey	Certified Cust/Inst/Sub/Dev	Auto Body
Michelle Hines	Certified Cust/Inst/Sub/Dev	Cosmetology
William Hodge	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Eric Hohman Jr.	Certified Cust/Inst/Sub/Dev	Auto Technician
Michael Holtzman	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Bryan Huge	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Samuel Jacob	Certified Cust/Inst/Sub/Dev	Water Treatment
Tyler Johnson	Certified Cust/Inst/Sub/Dev	Apprentice
Scott Kaminski	Certified Cust/Inst/Sub/Dev	Public Safety Services
Richard Kenney	Certified Cust/Inst/Sub/Dev	EMT
Amy Kiley	Certified Cust/Inst/Sub/Dev	CPR
John Kish	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Jessicka Kulik	Certified Cust/Inst/Sub/Dev	CPR/First Aid/Babysitting
James Knoble	Certified Cust/Inst/Sub/Dev	Machine Trades
Paulette Kovach-Barnes	Certified Cust/Inst/Sub/Dev	Esthetician
William Krupa	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Justin Lonczak	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Paul Losh	Certified Cust/Inst/Sub/Dev	Steering & Brakes
Matthew Lysyj	Certified Cust/Inst/Sub/Dev	NCWC Pre-Apprenticeship
Theresa Martineau	Certified Cust/Inst/Sub/Dev	Cosmetology
Jeff Mason	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Ashley McAvena	Certified Cust/Inst/Sub/Dev	Cosmetology

Lesley McDowell	Certified Cust/Inst/Sub/Dev	Dental Assisting
Robert Moore	Certified Cust/Inst/Sub/Dev	Computers
Brandon Mosher	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Janet Neptune	Certified Cust/Inst/Sub/Dev	STNA
David Novak	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Derick Oswald	Certified Cust/Inst/Sub/Dev	EMS
Steven Paschall	Certified Cust/Inst/Sub/Dev	Auto Technology
Sandra Pitts	Certified Cust/Inst/Sub/Dev	Cosmetology
Richard Potter	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Jason Rodriguez	Certified Cust/Inst/Sub/Dev	Carpentry
Stormy Rush	Certified Cust/Inst/Sub/Dev	Auto CAD
Brian Scanlan	Certified Cust/Inst/Sub/Dev	Makers Space
Frances Scheele	Certified Cust/Inst/Sub/Dev	Cosmetology
Albert Shannon	Certified Cust/Inst/Sub/Dev	Apprentice
Allan Simon	Certified Cust/Inst/Sub/Dev	Industrial Electricity
Mark Slack	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
James Soltis	Certified Cust/Inst/Sub/Dev	Welding
Nicholas Summers	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
Michelle Strode	Certified Cust/Inst/Sub/Dev	Culinary
Michael Sweene	Certified/Cust/Inst/Sub/Dev	Apprentice
Robert Taylor	Certified Cust/Inst/Sub/Dev	Pumps
Danielle Thacker	Certified Cust/Inst/Sub/Dev	Industrial
Cary B. Van Tilburg	Certified Cust/Inst/Sub/Dev	Digital Media Classes
John Tomlinson	Certified Cust/Inst/Sub/Dev	Fire & EMT HS
John Turner	Certified Cust/Inst/Sub/Dev	PLC, Electronics
Sherri Vilagi	Certified Cust/Inst/Sub/Dev	Manicurists
Kelly Warner	Certified Cust/Inst/Sub/Dev	Esthetician
Cheryl Welch	Certified Cust/Inst/Sub/Dev	Computers
Beth Workman	Certified Cust/Inst/Sub/Dev	ABLE/GED
Carolyn Young	Adult Student Services Counselor	Counselor
Carolyn Young	Certified Cust/Inst/Sub/Dev	Test Proctor
Janna Young	Certified Cust/Inst/Sub/Dev	Cosmetology

3. Motion to approve the following *Certified Permanent Substitute One-Year Limited Contract effective July 1, 2020 – June 30, 2021* as per salary schedule:

Mark Weikel      1 Year Bldg. Sub.      Step 8

4. Motion to approve the following, *Certified Staff One-Year Limited Contracts, effective July 1, 2020 – June 30, 2021* as per salary schedule:

Catherine	Berardi	BA	Step 1
Mason	Bremke	MA+10	Step 2
Katie	Castenir	BA+30	Step 5
Gregory	Elek	BA	Step 1
Beth	Gillam	BA+30	Step 6
Nate	Hartsel	BA+10	Step 6
Sandy	Hernandez	BA+10	Step 9
Eric	Hohman	BA+10	Step 5
Holly	Koepp	MA+20	Step 12
Bill	Kuhn	BA	Step 11
Ashley	Lorko	MA+20	Step 5
Kacie	Mauro	BA+30	Step 4
Annette	Mclver	BA	Step 12
Kevin	Patrick	BA	Step 2
Jennifer	Pebworth	MA+10	Step 12
Gerald	Peters	BA	Step 9

5. Motion to approve the following, *Certified Staff Three-Year Limited Contracts, effective July 1, 2020 – June 30, 2023 as per salary schedule:*

Thomas	Gallucci	MA	Step 3
Bethany	Hills	BA	Step 6
Matthew	McCormick	MA+20	Step 9
Shannon	Meadows	MA+10	Step 5
Rachelle	Potter	MA+20	Step 9
Melanie	StMarie	BA	Step 5
Sarah	Avers	MA	Step 5
Timothy	Fijalkovich	MA+20	Step 6

6. Motion to approve the following, *Certified Staff Continuing Contract effective July 1, 2020, as per salary schedule:*

Sarah	Avers	MA	Step-5
Timothy	Fijalkovich	MA+20	Step-6

7. Motion to approve the following, *Classified Two-Year Limited Contracts effective July 1, 2020 – June 30, 2022 as per salary schedule:*

Shirley	Conway	Cleaning	Step 2
Tori	McConoughey	Program Aide	Step 11

8. Motion to approve the following, *Classified Continuing Limited Contracts effective July 1, 2020, as per salary schedule:*

Andrew	Brick	Lead Technical Analyst	Step 14
Jessica	Covey	Cleaning	Step 4
Jill	Krutkiewicz	Cleaning	Step 8
Mary Beth	Matus	Program Aide	Step 4
Jerry	Moore	Guard	Step 5
Erica	Weber	Executive I	Step 4

9. Motion to approve hiring Cathy Moyer and Natalie Saylor at a rate of \$22.50 per hour not to exceed \$1,000.00 for the 2020-2021 school year as transportation driver-training consultants.

10. Motion to approve the Supplemental Contracts as per the Negotiated Agreement for the following Certified Staff to cover Extended Service Days for the 2020-2021 school year:

Elizabeth Berthold – Landscape and Greenhouse Management	3 Days
Jennifer Bilczo – TEE	1 Day
Mason Bremke – Industrial Equipment Management	3 Days
Cheryl Fridenstine	5 Days
Justin Frisce – Career Based Intervention	5 Days
Joanne Gleason – Counselor	18 Days
Tina Hayslett – Career Education/Recruitment	10 Days
David Keller – Recruitment	15 Days
Amanda Mayle – School Nurse	5 Days
Annette McIver – Career Services Specialist	10 Days
Shannon Meadows – Counselor	18 Days
Laruen Molnar – TEE	1 Day
Christopher Wilde – Counselor	18 Days

11. Motion to approve the resignation of Michael Pavolka, Maintenance Technician, effective March 20, 2020, for personal reasons.

12. Motion to approve resignation of Mark Schreiber, Welding Instructor, effective June 30, 2020, for the purpose of retirement.
13. Motion to approve hiring the following Adult Career Center Personnel, One-Year Limited Contract as per salary schedule effective for the 2019-2020 school year:
 

Lynn Ensinger	Certified Cust/Inst/Sub/Dev	\$23.50 per hour
Lynn Ensinger	Certified Cust/Inst/Sub/Dev	\$16.00 per hour
14. Motion to approve Out-of-State Travel, pending a decision by the Superintendent based on the status of the Homeland Security Alert Warnings and the full support of the parents/guardians of the students traveling, for the following:
  - a. Beth Berthold, along with 7 students, to attend the National FFA Convention, from October 27-31, 2020, in Indianapolis, IN.
  - b. Brian Scanlan, to attend InstructureCon 2020, from July 28-30, 2020, in Nashville, TN.
  - c. ~~Gerald Peters, to attend the Fire Department Instructors Conference, April 21-24, 2020, in Indianapolis, IN.~~
15. Motion to approve the following, *Adult Education One-Year Limited Contract effective July 1, 2020 – June 30, 2021* as per the Adult Career Center Certified Full Time salary schedule:
 

Marguerite	Daidone	BA	Step 22
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16. Motion to approve the following, *Adult Education One-Year Limited Contract effective July 1, 2020 – June 30, 2021* as per salary the JVS Teacher’s Salary Schedule:
 

Ralph	Bentley	BA	Step 28
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17. Motion to approve an *Adult Education One-Year Limited Contract, effective July 1, 2020 – June 30, 2021*, for Stephanie Teodecki, Adult Education Student Services Coordinator, for a total of 213 days, in the amount of \$53,641.92.
18. Motion to approve the following, *Administration Two-Year Limited Contracts effective July 1, 2020 – June 30, 2022* as per salary schedule:
 

Keith	Blalock	Supervisor	Step 8
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19. Motion to approve the following, *Administration Three-Year Limited Contracts effective July 1, 2020 – June 30, 2023* as per salary schedule:
 

Brandon	Kushinski	Supervisor	Step 6
Mark	Libertowski	Dir. of I.T.	Step 8
Michelle	McClintic	Supervisor	Step 2
Jan	Rybarczyk	Supervisor	Step 4
Kristian	Smith	Dir. of Adult Ed.	Step 6
20. Motion to approve the Memorandum of Understanding between the Lorain County Joint Vocational School District Board of Education and the Lorain County Joint Vocational School Teachers Association (Item 1).
21. Motion to approve the resignation of Patti Podskalan, Program Aide, effective Friday, May 1, 2020, for personal reasons.

b. Operational Recommendations

1. Motion to approve the following resolution:

Board Resolution Regarding Distance Learning

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020, until at least May 1, 2020; and

WHEREAS, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Section 15 of Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, permits a board of education to adopt a plan for distance learning for students during the school shutdown, even if it had not adopted one previously pursuant to Revised Code § 3313.482; and

WHEREAS, Ohio Department of Education guidance indicates that schools may use “blizzard bags” during this extended school closure, beyond the normal three days;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning retroactive to March 16, 2020, and continuing through the period of extended school closure due to COVID-19.

BE IT FURTHER RESOLVED that the Board ratifies and authorizes the Superintendent’s development and implementation of a plan of distance learning, as set forth in the Memorandum of Understanding with the teachers’ association, attached and approved as Exhibit A, to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance with orders of the Governor, Director of the Ohio Department of Health, a local board of health, and/or an extension of such an order due to the COVID-19 pandemic.

2. Motion to approve the following resolution:

Board Resolution Regarding Superintendent and Treasurer Authority

Whereas, on March 9, 2020, Governor DeWine declared a State of Emergency in Executive Order 2020-01D; and

Whereas, on March 11, 2020, the head of the World Health Organization declared COVID-19 a pandemic; and

Whereas, on March 22, 2020, the Director of Public Health issued a “Stay at Home” Order; and

WHEREAS, Governor Mike DeWine closed all Ohio schools from March 16, 2020, until at least May 1, 2020; and

WHEREAS, as a result of these events, and the transition to distance learning, the Superintendent and Treasurer have been required, and may be required in the near term, to take swift action in response to the pandemic, in order to continue providing instruction and nutrition to students; and

WHEREAS, the Board has adopted Policy 6320 which authorizes approval of certain contracts and purchases using specific procedures and within certain limits.

BE IT THEREFORE RESOLVED that the Lorain County Joint Vocation School District Board of Education declares an emergency; and

BE IT FURTHER RESOLVED that the actions and expenditures of the Superintendent and Treasurer, and their designees, with respect to the continuation of instruction and nutrition, to date, are ratified and approved; and

BE IT FURTHER RESOLVED that the Superintendent and Treasurer, and their designees, are authorized to take emergency measures, make decisions using their best judgment in these unique circumstances, and to expend funds for products and services needed to respond to this emergency, up to \$50,000.

3. Motion to approve the following temporary board policy:

Temporary Board Policy:

## Virtual Open Meetings During the State Emergency

The Lorain County Joint Vocational School District Board of Education recognizes that Governor DeWine declared a state of emergency in Ohio by signing Executive Order 2020-01D on March 9, 2020 to protect the well-being of Ohioans from the dangerous effects of COVID-19. The Board of Education also recognizes that Amy Acton, MD, MPH, Director of the Ohio Department of Health (ODH) issued an “Amended Order to Limit and/or Prohibit Mass Gatherings and the Closure of Venues in the State of Ohio” on March 17, 2020, which limits gatherings to ten individuals or less. These two orders, and other orders issued by Governor DeWine and Dr. Acton, make conducting Board Meetings in compliance with the Open Meetings Act difficult, if not impossible.

The Board further recognizes that the Ohio Senate and House of Representatives approved Am. Sub. H.B. 197 on March 25, 2020, which provides emergency relief related to the Open Meetings Act. Notwithstanding any existing Board Policy to the contrary, it shall be the policy of this Board to conduct its meetings in accordance with Am. Sub. H.B. 197 as follows.

This legislation provides that during the period from March 9, 2020 through the duration of the State Emergency, but not longer than December 1, 2020, the Board may hold and attend meetings and hearings by teleconference, videoconference or any similar electronic technology means. Any resolution or action taken during such meetings has the same effect as if it were taken during an in-person, regular meeting. Board members attending virtual meetings shall be considered present and counted as part of the quorum required to conduct business. In addition, these Board members shall be permitted to vote.

In order to hold a virtual Board meeting, the Board must fulfill the following obligations:

- a. The Board must provide notice of its intent to hold a virtual Board meeting at least 24 hours prior to the start of the meeting.
- b. The notice must be specifically provided to the media that have requested notification of meetings, and any party required to be notified of Board meetings.
- c. The notice must be provided using reasonable methods so any person may determine the time, location, and the manner by which the Board meeting will be conducted.
- d. If the Board meeting is convened on an emergency basis, the Board shall immediately notify the media and the parties required to be notified of the meeting.
- e. When the Board holds virtual meetings, it must ensure that the meeting is accessible to the public. Examples that allow accessibility include live-streaming, broadcasting on local radio, television, cable, or public access channels, a teleconference, or other similar electronic technology.
- f. The Board must ensure that the public can observe and hear the discussions of all of its members, whether such members are participating in person or electronically.

### 9. Adjournment

#### INFORMATIONAL ITEMS:

##### **Senior Recognition:**

TBD

##### **Underclassman Last Day:**

May 22, 2020

##### **Memorial Day:**

May 25, 2020