

RECORD OF PROCEEDINGS

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| Minutes of | Regular Meeting |
| Held on | June 29, 2017 |

Lorain County JVS Board of Education Regular Meeting held in the IVDL Room, 15181 State Route 58, Oberlin, Ohio on June 29, 2017.



*JVS Board Minutes
Regular Board Meeting
June 29, 2017*

The meeting was called to order by the President Deborah Melda at 6:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Mr. Steve Ali, absent; Mr. Dwayne Becker, present; Ms. Annie Carstarphen, present; Mr. Stephen Coleman, present; Mr. Rex Engle, present; Mr. Chuck Froehlich, absent; Mr. Art Goforth, absent; Dr. Richard Marcucci, present; Ms. Deborah Melda, present; Mr. Ayers Ratliff, present; Ms. Anne Schaum, present; Mr. James Schilens, present; Mr. Gary Wilson, present.

Ms. Melda moved Executive Session to the end of the agenda as well as removing Item 8 from the agenda - Motion to approve a Five-Year (5) Contract for Dr. Glenn Faircloth as Superintendent of Lorain County Joint Vocational School effective August 1, 2018 through July 31, 2023 at a salary of \$130,000.00.

Hearing of the Public

No one signed up to speak.

17-60 Approve Agenda and Addendum

Motion was made by Mr. Wilson and seconded by Mr. Becker to approve the agenda with changes.

Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye.

MOTION CARRIED

Treasurer's Report/ Recommendations

17-61 Special Meeting Minutes

Motion was made by Mr. Becker and seconded by Ms. Carstarphen to approve the minutes of the May 25, 2017 Special Board Meeting.

Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, nay; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye.

MOTION CARRIED

17-62 Financial Statements, Appropriation Changes, FY17 Appropriation Changes/Transfers, Property & Liability Insurance, FY18 Appropriations, Bond for Treasurer, Then & Now Certificate

Motion was made by Mr. Becker and seconded by Ms. Schaum to approve the following:

- The Financial Statement and Investments for May 2017.
- The following changes in Appropriations FY2017:

| Fund # | Name | Amount |
|---------|--------------------------------|-----------------|
| 01-0000 | General Fund | \$ 3,800,000.00 |
| | Total Appropriation for FY2017 | \$32,559,983.15 |
- Authorize Treasurer to adjust FY17 appropriations as well as make any advances/transfers as needed to balance the and close Fiscal Year 2017. The Treasurer will notify the Board of all appropriation changes and all advance /transfers made at the next regularly scheduled July 2017 Board meeting.
- Property and Liability Insurance Coverage with Wright Specialty Insurance Company in the amount of \$53,156 for the period of July 1, 2017 – June 30, 2018. (This is a \$898 decrease from last fiscal year)
- FY2018 appropriations at the Fund Level totaling \$24,309,166.16. (See Board Referral File)
- Authorize the Treasurer to execute a bond for himself per board policy "Bonded Employees and Officers" in the amount of \$10,000 for the term of the Treasurer's contract starting August 1, 2017.
- Approve a Then & Now Certificate, PO #172553, to Ohio Schools Council in the amount of \$4,485.50.

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Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, nay; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Becker, aye.

MOTION CARRIED

Mr. Ali entered the meeting at 6:41 p.m.

Superintendent's Report/Recommendations

a. Policy Committee Report

Motion was made by Mr. Becker and seconded by Mr. Coleman to approve the following:

- Motion to suspend the subsequent meeting requirement of Board Policy BF-Board Policy Development and Adoption and recommend the formal adoption of the following Board Policies: (See Board Referral File)

| | |
|--------|---|
| PO1130 | Conflict of Interest |
| PO3113 | Conflict of Interest |
| PO4113 | Conflict of Interest |
| PO6110 | Grant Funds |
| PO6111 | Internal Controls |
| PO6112 | Cash Management of Grants |
| PO6114 | Cost Principals - Spending Federal Grants |
| PO6116 | Time and Effort Printing |
| PO6325 | Procurement – Federal Grants/Funds |
| PO6550 | Travel Payment and Reimbursement |
| PO7310 | Disposition of Surplus Property |
| PO7450 | Property Inventory |
| PO8500 | Food Services |

- The first reading of Board Policy 1540 – Suspension of Administrative Contracts. (See Board Referral File)

Discussion

A question was asked regarding how the JVS reviews and approves our policies? Dr. Faircloth stated that NEOLA was a one-stop shop with their own attorneys and uses an online system so other Board members can still review the policies being looked at as they are actually being looked at.

The Superintendent, Treasurer, other administrators and BOE are invited to attend each policy review meeting.

Any changes made during the review are tracked so all can see what had been changed and if Board members have questions, they can call the Superintendent, Treasurer or Board President before adoption.

The Board President stated that she has reviewed several complete policies with OSBA and have found with NEOLA the experience to be a much smoother process to understand and review.

It was stated that last time the JVS used OSBA to review all policies and OSBA has no follow up once they were approved and added by the Board.

Mr. Coleman, aye; Mr. Engle, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye.

MOTION CARRIED

b. Facilities Committee Report

There was a walkthrough of the basement and progress is being made.

17-63 Personnel

Motion was made by Mr. Becker and seconded by Mr. Coleman to approve the following:

- A Supplemental Contract for Lucy Fleming, Student Services Coordinator Adult Career Center, for thirty-two (32) additional days, in the amount of \$9,982.80. All work days (206) will be eight (8) hours per day instead of the seven and one-half (7.5) as it relates to the full contract for the 2017-2018 school year.
- Five (5) Total Extended Days for David Schnitker for the 2016-2017/ 2017-2018 school years for the following: (Days used through June 30, 2017 will be paid at the daily rate for the 2016-2017 school year and days used after June 30, 2017 will be paid at the daily rate for the 2017-2018 school year.)

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- *A Classified Two-Year Limited Contract, effective July 1, 2017 – June 30, 2019 beginning with the 2017-2018 school year, as per salary schedule:*

| | | |
|---------------|------------------------|--------|
| Daniel Gilles | Guard/Daytime Security | Step 2 |
|---------------|------------------------|--------|
- The Supplemental Contracts as per the Negotiated Agreement for the following Certified Staff to cover Extended Service Days for the 2017-2018 school year:

| | | |
|---------------------------------------|---------|------------------|
| William Elliott – Placement | 15 Days | \$425.38 per day |
| Cheryl Fridenstine – Public Relations | 10 Days | \$263.80 per day |
| Tina Hayslett – Recruitment | 10 Days | \$444.06 per day |
| David Keller – Recruitment | 20 Days | \$461.03 per day |
- A Summer Internship Contract for Joel Lee to assist in the IT Department at the hourly rate of \$12.00 effective May 20, 2017 – August 28, 2017, not to exceed 40 hours per week.
- Hiring Timothy Reeves as the Network Communications Instructor (NCT) with a Certified One-Year Limited Contract, effective July 1, 2017 – June 30, 2018 for the 2017-2018 school year, at a salary of \$82,807.00, MA, Step 20.
- The resignation of Nancy Smith, Adult Career Center Instructor, effective at the end of the day on June 30, 2017 for the purpose of retirement.
- The resignation of Angela Robertson, Substitute Instructor, effective June 4, 2017.

Discussion

A question was asked as to why 12 a. 6. (~~Motion to approve a Supplemental Contract for Elizabeth Berthold and Gregory Hendricks for July 1, 2017 – June 30, 2018 in an amount not to exceed \$4,000 each to fulfill the requirements of the Agriculture Education 5th Quarter Grant. (Pending final approval from ODE.)~~) was removed from the agenda. Dr. Faircloth stated that the deadline was missed and we are looking at weighted funds to do the fifth quarter activities.

Mr. Engle, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye.
MOTION CARRIED

17-64 High School Handbook, Adult Career Center Fall Catalog, Course of Studies, Textbooks, Meta Solutions, School Resource Officer, Attendance Officer, Bonefish Contract, Donations

Motion was made by Mr. Becker and seconded by Ms. Carstarphen to approve the following:

- The Lorain County JVS High School Handbook for the 2017-2018 school year. (See Board Referral File)
- The Adult Career Center Fall 2017 Catalog. (See Board Referral File)
- The following Course of Studies:

| Program | Instructor(s) |
|----------------------|--|
| Bakery Pastry Arts | Chris Moore |
| Culinary Arts | Tim Michitsch and Alyssa Rose |
| Hospitality Services | Maurina Driscoll and Stephanie Steinmetz |

- Motion to approve the following textbooks for the 2017-2018 school year:

| | | | |
|----------------|----------------|---------------------------|-------------------------|
| Science | Title: | <i>Modern Chemistry</i> | 1 st Edition |
| | Author(s): | Mickey & Jerry L. Sarquis | |
| | Publisher: | Houghton Mifflin Harcourt | Copyright 2012 |
| | ISBN#: | 978-0-547-58663-2 | |
| | Instructor(s): | Brittnee Laurence | |
| | | | |
| Science | Title: | <i>Biology</i> | 1 st Edition |
| | Author(s): | Stephen Nowiki | |
| | Publisher: | Houghton Mifflin Harcourt | Copyright 2012 |
| | ISBN#: | 978-0-547-58666-3 | |
| | Instructor(s): | Brittnee Laurence | |

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| Marketing and Mgmt. | Title: | <i>The Teen Entrepreneur</i> | 2 nd Edition |
| | Author: | The Development Team @ BEPublishing & L. Mulka | |
| | Publisher: | BEPublishing | Copyright 2016 |
| | ISBN# | 978-1-626890-72-5 | |
| | Instructor: | Katie Street | |
| Culinary Arts & Hospitality | Title: | <i>The Professional Server: A Training Manual</i> | 3 rd Edition |
| | Author(s): | Edward Sanders & Marcella Giannasio | |
| | Publisher: | Pearson | Copyright 2016 |
| | ISBN# | 978-0-134552-75-0 | |
| | Instructor: | Tim Michitsch & Maurina Driscoll | |
| Carpentry | Title: | <i>Carpentry</i> | 6 th Edition |
| | Author(s): | Leonard Koel | |
| | Publisher: | American Technical Publishers | Copyright 2013 |
| | ISBN# | 978-0-8269-0809-4 | |
| | Instructor: | Jason Rodriguez | |

- The Service Agreement EMIS Coordination with META Solutions effective July 1, 2017 through June 30, 2018 at a cost of \$34,500.00.
- An agreement with Lorain County Sheriff's Department for the services of a School Resource Officer for the 2017-2018 school year at an estimated cost of \$69,084.00.
- An agreement with the Lorain County Court of Common Pleas Domestic Relations Division Juvenile Branch for one half-time position of Attendance Officer Services for the 2017-2018 school year at a cost of \$19,665.00.
- A contract with Bonefish for IT Services from June 30, 2017- September 30, 2017, at a cost of \$8,000.00.
- The following donation(s):
 - a. A 1990 Chevrolet Pick-Up from Fred Gfell, Jr. This item will be used in our Auto Technology Program.
 - b. Forty-eight (48) miscellaneous water base color tints from Joe Firment Chevrolet. These items will be used our Collision Repair Program.
 - c. A 2011 Chevrolet Malibu LTZ from Jonathan Karpus. This item will be used in our Auto Technology Program.

Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye.
MOTION CARRIED

17-65 Executive Session

Motion was made by Mr. Becker and seconded by Ms. Schaum to enter into Executive Session at 6:58 p.m. under O.R.C. §121.22 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation and investigation of charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye.
MOTION CARRIED

Re-Entered Regular Session at 7:56 p.m.

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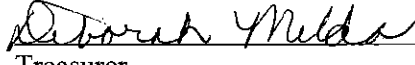
17-66 Adjournment

Motion was made by Mr. Becker and seconded by Mr. Schilens to adjourn the meeting at 7:57 p.m.

Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye.

MOTION CARRIED


~~President~~
Treasurer


~~Treasurer~~
Pres. Cont