

RECORD OF PROCEEDINGS

Minutes of	Regular Meeting
Held on	March 16, 2017

Lorain County JVS Board of Education Regular Meeting held in the IVDL Room, 15181 State Route 58, Oberlin, Ohio on March 16, 2017.



*JVS Board Minutes
Regular Board Meeting
March 16, 2017*

The meeting was called to order by the President Deborah Melda at 6:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Mr. Steve Ali, present; Mr. Dwayne Becker, present; Ms. Annie Carstarphen, present; Mr. Stephen Coleman, present; Mr. Rex Engle, present; Mr. Chuck Froehlich, present; Mr. Art Goforth, absent; Dr. Richard Marcucci, present; Ms. Deborah Melda, present; Mr. Ayers Ratliff, present; Ms. Anne Schaum, present; Mr. James Schilens, present; Mr. Gary Wilson, present.

President Ms. Melda stated that there was no need for an Executive Session.

Hearing of the Public

No one addressed the Board of Education regarding the subject of the re-employment of retiree Marcia Sarringhaus as a substitute instructor.

17-29 Approve Agenda and Addendum

Motion was made by Mr. Froehlich and seconded by Mr. Becker to approve the agenda and addendum.

It was asked if the job descriptions on the addendum had been sent out. It was stated that they were sent out with the addendum.

Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye; Mr. Froehlich, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye.

MOTION CARRIED

Board Comments/Discussion

It was stated that Wellington Kiwanis will be holding their 6th annual carnival on April 8, 2017 from 8:00 am – 12:00 pm with breakfast being served between 8:00 – 11:00 a.m. and games. The Wellington Kiwanis has made \$8,000 from the sale of peanuts and \$5,000 from the pancake breakfast. Well-Help sells tickets for games and the money will go towards breakfast and lunch during the summer for kids in need.

Members thanked the Communications Department for the talking points they received. Several stated that it was or will be taken to their school board meetings to be presented. There was good feedback from the talking points by the Avon Lake Board members.

Treasurer's Report/ Recommendations

The Finance Committee did meet this month and Mr. Thompson asked Ms. Schaum to report on the meeting. Ms. Schaum stated that they reviewed/discussed the following:

- Money needed to keep the facility up to scale. Long-term may require a PI Levy.
- Capital projects and the need for transfers to keep money in the fund.
- Looked at Policies that will have a financial impact and will eventually come before the Board
- College Credit Plus (CCP) - we watch what is being spent and who is responsible for what, especially if a student fails CCP, who is responsible for the expense?

Conversation was started with regards to food travel reimbursements and should the dollar amount be increased. A question was asked as to how many school vehicles we have and if an employee is to take those vehicles vs. being paid mileage. We have several school vehicles for employees to take if available. Another thing to consider would be paying for a rental car vs. paying for mileage.

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17-30 February Meeting Minutes

Motion was made by Mr. Wilson and seconded by Mr. Froehlich to approve the minutes of the February 16, 2017 Regular Board Meeting Minutes.

Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye; Mr. Froehlich, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, nay; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye.

MOTION CARRIED

17-31 Financial Statement & Investments, Transfer to Capital Projects

Motion was made by Mr. Becker and seconded by Mr. Froehlich to approve the following:

- The Financial Statement and Investments for February 2017.
- To authorize the Treasurer to transfer, per RC 5705.14(E), from the General Fund an amount equal to \$250,000 for fiscal year 2017 and each fiscal year thereafter to the capital projects fund. Authorization for this annual transfer is contingent upon the fact the transfer will not put the General Fund ending balance below \$5,000,000 in any given fiscal year the transfer is to be made. This authorization shall remain in place until the General Fund balance is equal to or less than \$5,000,000 (at which time the authorization will discontinue until the General Fund balance is greater than \$5,250,000) or Lorain County Joint Vocational School Board of Education takes formal action to discontinue or modify this transfer.

Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye; Mr. Froehlich, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, nay; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye.

MOTION CARRIED

Superintendent's Report/Recommendations

The Facilities Committee met prior to tonight's meeting, Mr. Becker reported that the committee discussed having a motion to hire MKC for Architectural Services with a cost of \$140,000 plus a 20% cost overrun to be approved by the Superintendent for total cost of \$168,000.00.

17-32 Architectural Services

Motion was made by Mr. Froehlich and seconded by Mr. Coleman to approve the contract with MKC for Architectural Services for the Allied Health & Early Childhood Renovation Project at a cost of \$140,000 plus a 20% cost overrun to be approved by the Superintendent for total cost of \$168,000.00.

A Board member stated that when the motion to approve the agenda it did not include adding this motion to the agenda. Another member said there appears to be an issue with conversation coming to the Board on the night of the meeting. It was stated that the possibility of a motion pertaining to this contract was discussed at last month's Board of Education meeting. A statement was made that a Board can bring a motion to the Board of Education during a Board of Education meeting because they are here to conduct Board business as long as there is a first and second and roll call everything is in compliance. A statement was made that it's OK with some things but when you are talking about expenditures then there should be some advance notice.

Mr. Coleman, aye; Mr. Engle, aye; Mr. Froehlich, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, nay; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye.

MOTION CARRIED

Mr. Becker continued his report of the Facilities Committee meeting stating that they discussed options of replacing the sign at the corner of the property and whether the logo should be fixed or digital with the smallest size being 2 x 7 and the largest being 6 x 12.

Construction Manager at Risk interviews will be held and will be looking for a special Board of Education meeting to be held on possibly on May 4, 2017 for a GMP (Guaranteed Maximum Price) amount to be approved for the Allied Health & Early Childhood Renovation Project.

17-33 Personnel

Motion was made by Ms. Schaum and seconded by Mr. Becker to approve the following:

- Hiring the following Adult Career Center Personnel, One-Year Limited Contract as per salary schedule effective for the 2016-2017 school year:

Neil Gimben	Certified	Course Development/\$16.00 per hour
Neil Gimben	Certified	Cert/Cust/Inst/Sub/Dev/\$19.50 per hour

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- Hiring Kristian Smith* as Lorain County JVS Adult Career Center Director with a Three-Year – 260 Day Administrative Contract effective July 1, 2017 – June 30, 2020 at a salary of \$97,507, Step 3.
- Lauren Molnar for the position of TEE (Teacher Education Exploration) Instructor for the 2017-2018 school year at a salary of \$70,584.00, MA, Step 12.
- Five (5) Extended Days for Lauren Molnar for the 2017-2018 school year at a daily rate of \$383.61.
- Hiring Mary Rehor as Intervention Specialist with a Certified One-Year Limited Contract, effective July 1, 2017 – June 30, 2018 for the 2017-2018 school year at a salary of \$55,011.00, MA, Step 5.
- Two (2) Extended Days for Mary Rehor for the 2017-2018 school year at a daily rate of \$297.36.
- Hiring Angela Robertson and Melissa Keating* as substitute instructors for the 2016-2017 school year at the rate of \$16.62 per hour.
- Placing Nancy Smith on FMLA (Family Medical Leave Act) with an estimated start date of March 21, 2017.
- The resignation of Debra Dumke, Warehouse Supervisor, effective July 1, 2017, for the purpose of retirement.
- The resignation of Sally Gadowski, Program Aide, effective at the end of the day on June 30, 2017, for the purpose of retirement.
- The resignation of LaDonna Maxwell, Administrative Assistant to the Superintendent, effective July 1, 2017, for the purpose of retirement.
- The resignation of Timothy Reeves, NCT Instructor, effective at the end of the workday on Friday, May 26, 2017, for personal reasons.
- Out-of-State Travel, pending a decision by the Superintendent based on the status of the Homeland Security Alert Warnings for the following:
 - a. Kathryn Street to attend the DECA Amped Conference from June 26-29, 2017 in Charlotte, NC.
 - b. Cory Thompson to attend the Annual Governmental Finance Officers Association Conference from May 19-24, 2017 in Denver, CO.

Mr. Engle, aye; Mr. Froehlich, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye.

MOTION CARRIED

17-34 Donations, Job Descriptions

Motion was made by Mr. Becker and seconded by Ms. Schaum to approve the following:

- The following donation(s):
 - a. A 2005 Dodge Sprinter from The Lucy Idol Center. This item will be used in our Commercial Truck Technology Program.
 - b. A large quantity of I-color hair color, I-Luminate hair color, I-Color Developer and technical books from Cosmoprof- Beauty Systems Group. These items will be used in our Cosmetology Program.
 - c. A check in the amount of \$1,000.00 from Parker Hannifin Corporation.
- A revised job description for the Warehouse Assistant. (See Board Referral File)
- A job description for the Executive Assistant to the Superintendent and Deputy Superintendent. (See Board Referral File)

Mr. Froehlich, aye; Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye.

MOTION CARRIED

Discussion prior to adjournment:

A Board member stated that he was very impressed with Kristian Smith when he previously worked at the JVS and is also impressed that he is going to be the Adult Director.

It was also stated by a Board member that she will miss LaDonna and has enjoyed working with her and hopes that LaDonna will enjoy her retirement. Another member wanted to personally thank LaDonna, her depth and knowledge has helped tremendously. The members also thanked Deb Dumke and Tim Reeves and stated that they will be missed.

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Ms. Melda reported that the JVS Endowment Committee met and had discussed that so far the grant for Students-In-Need is at \$19,113.00 to help students.

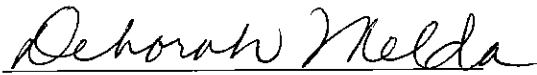
A question was asked regarding the occupancy of the Farm House and Dr. Faircloth responded that things may be moved from the JVS to the Farm House.

17-35 Adjournment

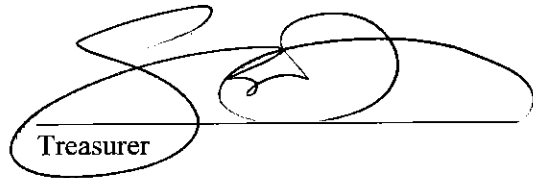
Motion was made by Mr. Becker and seconded by Ms. Schaum to adjourn the meeting at 7:16 p.m.

Dr. Marcucci, aye; Ms. Melda, aye; Mr. Ratliff, aye; Ms. Schaum, aye; Mr. Schilens, aye; Mr. Wilson, aye; Mr. Ali, aye; Mr. Becker, aye; Ms. Carstarphen, aye; Mr. Coleman, aye; Mr. Engle, aye; Mr. Froehlich, aye.

MOTION CARRIED



President



Treasurer